

Byrom PSO General Meeting Minutes

Date: January 21, 2025 **Time:** 6:00pm **Location:** Byrom Library

Attendees:

Brooke Auvil-Young, Seth Benson, Kelley Cameron, Matt Coleman, Kailina Don, Stacey G. (TTSD Foundation), Morgan Larwick, Mariah Mattoon, Teresa Thomas, Eliza Turner, Kimberly Vande Voorde, Jesse Vassar, Megan Vassar

Approval of the Minutes:

- Brooke Auvil-Young approves. Eliza Turner seconds.

Principal Report:

- The students just did winter testing benchmarks and the results are coming in this week. The culture of the school is great. Kids and teachers are doing great. Parents are volunteering in the classroom. If you want to get involved, email him. Trails program is doing well and has added a few more kids. Thanks to the PSO for all the support.

Treasurer Report:

- Handout is the budget vs actuals report. First page is fundraising data. It includes auction income that isn't happening this year. Currently, the PSO is at just under \$30K in fundraising dollars. More fundraising events are coming up later in the year.
- Expenses: The library line looks overbudget but it is because of an invoice from last year that is getting paid this year. The separate garden account is set up and earning money. Because of the fewer number of fundraisers this year, there will be a deficit and the PSO will have to pull money from savings to fund programs at the current levels. The PSO can't run in a deficit year after year, so budgets may have to be adjusted in the coming years. It was recommended to run this report for every PSO meeting to better track budgets/expenses.
- For the areas that are running overbudget:
 - Jog-a-thon: Booster-a-thon fees will offset the overage.
 - School Party: Waiting on a \$200 return. If it doesn't come through, it will have to be discussed. Also, this line item includes Stuffy Day expenses that may need to be moved to another area, like Family Nights.
 - Staff Appreciation: Funds were used for the Blazer game tickets. It was only funded for \$700. This needs to be discussed in the next meeting.
 - Library: Discussed above.
 - PSO Admin: It was never increased to cover the QuickBooks upgrade and Konstella.

- The Foundation for Tigard Tualatin Schools Report.
 - Stacey from the foundation board.
 - The Foundation fundraises for all the schools in TTSD, but it is not a part of the district. Byrom uses Foundation funds for reading aids usually. Each school decides where their need is greatest.
 - February is the Foundation's big fundraising month. They are asking for volunteers to do phone outreach. Dinner is provided.
 - Schools can also hold coin drives to raise money for the Foundation, but it is up to each school if they want to participate.
 - The Foundation's fundraising gala is April 5. They are not doing an auction this year. It is a 90s prom theme. People can purchase a table or just get individual tickets.
 - ITG Grants (Innovative Teaching Grants) are getting started again this year. The Foundation is looking for any connections people may have with materials/equipment suppliers as well as any literary and media materials that can be donated for classrooms.

Volunteer Reports

- Art Lit:
 - The rest of projects for year are planned out and the supplies are ordered. The MC Escher project is starting this week. Stephanie is following up on the kids that didn't get to do the Art to Remember project so those can be submitted.
- Backpack Program:
 - No update. Planning to do a food drive soon.
- Book Fair:
 - No update. Planned for last full week of April.
- Family Nights:
 - Bingo Night: Needs a chair.
 - STEM Night: Needs a chair.
 - Stuffy Day is tomorrow. Everything is set. Morgan will be there all day to take pictures, etc.
- Fifth Grade Party and Legacy Project:
 - Planning is well underway. Waiting on contract to be set for Big Al's.
 - The legacy project is to paint the blacktop with hopscotch courts, swirls, etc.
 - No t-shirts this year, but committee will tie dye the 5th graders' Field Day shirts.
 - The yearbook is being done with the district.
- Garden:
 - Funding update above. There is possible interest from a girl scout troop to maintain the garden. PSO needs a 2-year commitment. Kelly Horsford can help give info on how the garden was run in the past.
- Fundraisers:
 - Pies: Orders will open around Valentine's Day.
 - Hanging Baskets: Still waiting to hear back from Red Berry Barn.
- Lobby Wall:
 - Want to add to the tree in the next month with students' wishes for the new year.

- Missoula:
 - Looking for a family to house the directors.
- OBOB:
 - Running well. Practice battles are underway, with real battles starting soon.
- Read-a-Thon:
 - Need to decide on the donation engine. It doesn't really seem that there is much difference in what we earned between the two. The user experience is better with Booster-a-Thon but the higher fees may not be worth it. Let the chairs decide, not the board. Kelley will set up a call with PledgeStar.
- Redemption:
 - Received \$100 from Kroger. Blue bags are available in the office for Bottle Drop.
- Restaurant Nights:
 - PSO would like to host a Pastini restaurant on March 20. It pays 40%. A concern was raised that is more costly than other places, which can be challenging for families. However, there are other restaurant night options coming up and there hasn't been a sit-down restaurant this year. This can be considered the winter restaurant night and the PSO can still do one with McDonalds or Hook and Ladder in the spring.
- Room Parents:
 - Valentine's Day Party: Email is read to go out room parents once we get approvals from Mr. Coleman. It needs to be very clear that room parents CAN'T go over budget. The activities/treats need to be consistent. The parameters are: \$75 budget and a snack and a craft/game. There is to be no going over the \$75. Kelley to send some language to Eileen for room parents about why this needs to be followed, as per Mr. Coleman.
- Staff Appreciation:
 - Staff got spa goodies before the break.
 - Blazer game: teachers that went had fun. There were a lot of left over tickets that were given to families.
- Webmaster:
 - The minutes and finance pages need to be updated.
- Winter Wonderland:
 - Got good feedback from kids and families. There is a ton of thread leftover for future projects.

Old Business

- Classroom Snacks:
 - PSO has spent 99% of the \$2K budget. Do we want to use PSO funds to supply more snacks? Propose adding an additional \$2K.
 - Pooling snacks has been tried but they do go missing unfortunately.
 - Revised proposal is to move \$1K from savings to purchase more snacks. Voted 6 in favor, 1 against. Revisit to see how supply is lasting.
 - Communication needs to go out about the budget for snacks and make it clear there will be no more once they run out, so classrooms should plan accordingly.
- Mr. Little:
 - He received the GoFund me money on Friday. The memorials have happened.

- ParentSquare Test. Still waiting to get details.

New Business

- Assembly Ideas:
 - Please come with assembly ideas for next meeting. Not doing a second Zaniac assembly.
- Art in the Burbs:
 - The Art in the Burbs money is going to fund Art Lit, so \$1400 is coming back to the PSO. The funds should be used for something we can do for the school so come with ideas at next PSO meeting.
- Fifth Grade Novel Studies:
 - Mrs. Edelen want to do novel studies for all the 5th grade classes and may use teacher grant for that amount. It will be submitted to the board.

Next General Meeting February 18, 2025 at 6:00pm, Byrom Library

Please note this is a TUESDAY due to the Presidents' Day Holiday.