

Byrom PSO General Meeting Minutes

Date: October 14 **Time:** 6:30pm-8:00pm

Attendees

Kristin Hoover, Zach Simmons, Micah Heath, Brooklyn Auverill, Eileen Brandt, Stephanie Mann, Mariah Mattoon, Christine Poulin, Kimberly Van Voorde, Brittany Valli, Morgan Larwick, Megan Vassar, Teresa Thomas, Matt Van Voorde

Welcome and Introductions

- Rules of the meeting / Agenda Review and additions

Approval of the Minutes

- Megan move to approve
- Kimberly second
- Minutes approved

Will work on getting the minutes added to the website before they're approved so everyone can review them

Reports:

- Secretary: Read and Approve Minutes
- **Treasurer Report**
 - Jog A Thon income - \$16646 income
 - \$5k in checking, total acct balance
 - \$16k free cash flow - didn't quite hit goal, but great start to the year
 - \$547 from Kroger
 - \$85 off Kona Ice
- A lot of money is put in CDs, which means we can't touch it
- CDs are making us thousands of dollars, something done by last board; once matured, reassess and make decisions on whether that will change
- Not holding budgets hostage, had to wait for Jog-A-Thon funds to come in; trying to be smart, but overlooked 1 or 2 things
- **Principal Report**
 - Krystle went to Coffee with the Principal - expectations were very clear by Matt Coleman; definitely recommend going to these meetings. Open to timing on them (provide feedback on days/times and Mr. Coleman will adapt)

Volunteer Reports

- **Volunteer Coordinator - Kimberly**

- Have a couple new chairs
 - Winter Wonderland - Bethany Heath
 - Pie Fundraiser - Kristin
 - Two main areas of focus - staff appreciation and Byrom Benefit - spend efforts across the board to generate excitement/interest; critical programs that require planning effort; if you know anyone that may be interested, contact the Board/Kimberly and can discuss budgets, etc.
 - Per the Benefit - some pain points in the past, as of right now it's free reign for anyone/team - kind of 'sky is the limit' right now; have to have reasonably priced tickets for equity; but it's open logistically and Krystle open to discussion regarding the budget (open b/c no line item for the benefit at this time); Benefit is a great fundraiser and a ton of fun
 - Morgan - maybe get a survey out to those interested. Tickets need to be \$30 - \$35 if we get 100 - 150 people; if we can't get that many, then will have to increase the ticket prices (could even have survey items on price range)
 - Staff Appreciation is all year long and has a good budget - monthly events to actual teacher appreciation week
 - Restaurant nights and redemption are also available and much lower effort

Active

- **Art Lit- Stephanie & Mariah**

- Mariah - nothing big to report; most leads have organized project time or started projects w/classes
- Stephanie coordinating the day-to-day with parents/adults/leads
- Chugging along and next training near the end of November - Matisse and Art to Remember project

- **Backpack Program- Melanie**

- From Krystle - big food drive the week of Parent Partnerships (conferences); budget is there with the intention of donations/fundraising
- Dried goods, canned food drive, Walmart and Amazon wishlists; can donate cash via Paypal
- Possible additional food drive around Thanksgiving time
- Can definitely use Crunch and Munch for the drive
- Might need some help next week in the AM to help collect if people are bringing food at dropoff; hang out in the car line and the front door to collect items

- **Garden - Matt Van Voorde**

- Doing some research, meeting people, learning what he can
- Ashley Thomas made a really nice sign for the entrance to the garden
- Mr. Courtney showed Matt around the area; Kelly Hosford came to visit

- Beth at Bridgeport Elementary Garden provided assets and information
- TTSD garden chairs had a meeting at Art Rutkin
- Want to rent brush mower (this week - Thursday); wants to have one more fall clean up to cut back stuff in Pollinators Garden
- Focus on curriculum and connecting with teachers
- Garden has its own funds - also in a CD maturing, so right now PSO will fund garden needs and then reimburse ourselves/the PSO
- **Jog-A-Thon- Allaire**
 - Close to \$17k for donations; everyone loved it and the weather was perfect
 - This position may need a chair for next year - Allaire would love to talk w/anyone that's interested - good to have convos now to prep for next year
- **Missoula - Krystle & Eileen**
 - On Track
 - Looking for someone to host, but haven't done much outreach yet
- **Pie Fundraiser- Kristen**
 - Pretty much ready to go; forms are in teacher mailboxes today, potentially going out today/tomorrow
 - Collection day on the forms as well; New options
 - Facebook post; for folks that are not Byrom families, can email Kristin and she can help w/the order; extra forms in the office; and there's a post ready to go out on Parent Square
- **Restaurant Nights- OPEN**
 - Did Ok with Red Robin - about \$410; ones where you have to specify you're there for the fundraiser tend to not do as well
 - Dave's Hot Chicken is November 19; Bobcat will be there - Don't need a code or a time frame
 - If anyone's interested in the chair position, let us know!
- **Room Parent- Eileen**
 - Trunk or Treat went out to all the parents over the weekend
 - Parents have until EOD October 15, then it will open to everyone/larger community
 - Some classes don't have a parent, so will need to get other parents to sign up
 - Should have all spots filled by the end of the week, and need about 6 floaters to help with whatever comes up
- **Staff Appreciation- OPEN**
 - Staff Appreciation is all year long and has a good budget - monthly events to actual teacher appreciation week
- **Trunk or Treat- Christine P.**
 - Prizes have been purchased
 - Need to get some candy related items, then all good for prizes
 - Will do a flyer for Heather to post
 - Pray for no rain or freezing weather!
 - Teachers will get all supplies in advance

- Reimbursement for Trunk or Treat; \$25 for the decor if people want to be reimbursed
- **Winter Wonderland- Bethany**
 - No news at this time

Non-Active

- **5th Grade Party- Allaire**
 - Doing their thing; no news at this time
- **Bulletin Board- Morgan**
 - Have purchased Halloween decor for the lobby board
 - Potentially a gratitude board in November
- **Byrom Benefit 2025- OPEN**
 - See notes above
- **Family Nights- OPEN**
 - Bingo night, Stem night, Family dance party (neon/black light); stuffie night with a family movie? - may need to plan STEM night ahead of time due to calendar issues w/OMSI and/or robotics team
 - **Talk about to District about Movie License - ACTION ITEM for Krystle**
 - Are there rules regarding a license fee?
- **OBOB - Tara W**
 - Started, emails going out; volunteer spots are open and available
 - Combining 4th and 5th grade this year; running battles together (sharing space at the same time)
 - Lots of fun choices for the picking
- **Parent Socials- OPEN**
 - Still working on these; hoping to have one in November; potentially a dance party version - waiting on health checkup w/host
 - TBA on November
 - Looking for hosts - can host whatever you want (poker night, wine and cheese party, etc.) - it's a donation of space and time
 - Formal call will go out in November once first one is scheduled
- **Read-A-Thon- Kimberly**
 - First planning meeting this week; targeting Feb/Mar timeframe - a little flexible right now, no concrete dates yet
 - Conversations about whether we want to introduce fundraiser into the read-a-thon (not a fundraiser right now)
- **Redemption - OPEN**
 - Focus has been on Box Tops in the past; adoption is low for box tops
 - Shift focus to promoting Kroger Rewards (\$547 check from Fred Meyer); really adds up for the school

- Redemption is low time commitment, looking at opportunities/programs that are fun and earn funds for the school
- **STEM Night- OPEN**

Old Business

- **Parentsquare**
 - Up and running for PSO; everyone should be in and we're going to streamline communications; likely all comms will be coming through Parentsquare
 - One of the only schools piloting it in the breadth we're doing, test case but also discovering roadbumps; feedback is welcome (likes, dislikes, etc.)
 - Trying to not overcommunicate w/parents
- **Blazer Game**
 - Understanding the process this year; next year we'll be ready for it/anticipating what's needed; will have better ideas regarding time, donating tickets to teachers, etc.
 - Britney got two extra tickets
- **Parent Social Events**
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New Business

- **Candy Buy Back**
 - We are doing this in 2025;
 - \$2/lb; Crunch and Munch will be outside
 - Will be running it the week after Halloween; flyer/announcement will go out/get posted
- **Snacks**
 - Will put it back on teachers to ask parents to help supplement; PSO will help out as needed
 - Main logistical person is possibly not available
 - Email will go out to teachers to find out input and learn how they can be supported
 - Got a lot of peanut donations which went to teachers (can't have in the classrooms)
- **Pepsi Donation**
 - Big donation

Additional Items

Krystle read the by-laws, and was able to install emergency placements for Board Members. Traditionally there would be a vote, but had to go this route as there was no auditing treasurer

- Morgan will transition to Bookkeeping Treasurer - will cut the checks

- Krystle and Brooke will sign the checks
- Micah Heath will be the Auditing Treasurer - deposits, and documents funds
- Brittany Valli is Secretary - documenting and creating agendas

No objections to the new board members. Yay!

Important Dates:

Oct 20-24 Food Drive

Oct 31 Trunk or Treat (FRIDAY!!!)

Nov 10-11 No School

Next General Meeting: Nov 126:30pm - No School on the 11th, so meeting is moved to Wednesday**