

Byrom PSO General Meeting Agenda

Date: November 12 **Time:** 6:30pm-8:00pm

Attendance

Kimberly Vande Voorde
Morgan Larwick
Megan Vassar
Melanie Fischer
Brittany Valli
Stephanie Derosa
Bethany Heath
Kristen Hoover
Zach Simmons
Teresa Thomas
Eileen Brandt
Matt Coleman

Welcome and Introductions

- Rules of the meeting / Agenda Review and additions

Reports:

- **Secretary: Read and Approve Minutes**

Motion to approve October minutes: Kimberly
Second: Morgan

- **Treasurer Report**

Jog-A-Thon - about \$17443
Sitting with \$3536 in Paypal
Across all accounts \$119k
Recent deposits:

- Jog A Thon
- Restaurant Nights
- Kroger
- Pie Fundraiser Check coming up
- Winter Wonderland expenses
- Missoula Finalized
- Working on Reconciliations; learning a lot about Quickbooks and managing learning curves and accessing accounts

- Will work on additional/new reports to help with clarity
- We just paid our insurance - it's over \$2k; looking into what it covers and if it's needed
- After taxes old treasurer/President will be off everything for budget
- Reimbursements are happening 2x month; there's no cut off, can submit receipts and forms at any time (physical form or Google form on the website)

- **Principal Report**

- Things are going well; love seeing parents in the building and he's looking forward to going into the holidays
- School Improvement plan is just finished - right where it needs to be academically and behaviorally
- Big thank you to our instructional assistant position Miranda Arnold (is a parent) she applied and has been hired and is helping out a lot; Foundation supplied us with \$8k this year for the position. Went from 3.75 to 3 hours in effort save money (discretionary budget went down by 7%)

- Big updates coming up around remodel
- will have some meetings around what the school could look like; PSO ask, parent groups, teachers/kids, will get some input from others; 2027 - bond building process will start
- Full face-lift of the entire building (no additions), potentially in 2 phases; Byrom is first school that will be in construction; want to avoid having to go into a new school; potential of Pre-K program at the school; should make it very modern with updated energy standards

Volunteer Reports

- **Volunteer Coordinator**
 - Getting more comms out regarding info on how to become a volunteer
 - Will get a flyer out to canvas for volunteers
 - Looking to do some "Volunteer Connections" in order to create more of a community - like a Friday Coffee Get Together - want to make it feel more like a purpose; potentially monthly, but will see, but really just want to get the word out on volunteering
 - In terms of chair openings, still working on a few - staff appreciation, restaurant nights (would love a Chair for this, and it's easy, great for Kinder or 1st grade parents)
 - Parent Social
 - Redemptions - Britany Elderbrook will be taking this on - yay! Thank you!
 - Kimberly is going to get badges, so if you'd like one let her know - may potentially put out a Google form on ParentSquare

Active

- **5th Grade Party- Allaire**
 - Meeting at the EOM (Nov 20); sticking w/the basic plan - everything's looking food
- **Art Lit- Stephanie & Mariah**

- On to the second project, purchased 99% of everything they need; the upcoming one will pair with the Art to Remember Fundraiser
- Rest of the schools in the district are not as blessed as Byrom, so they've asked us for a mentorship and will be similar to the Pinocchio Play Poster that was done a few years ago
- Don't seem to have a good cadence for Art Basics at this time, but will be adding a little more art education into the school
- Possibly inviting something to be a 3rd helping; don't have to be an official co-chair, but anyone looking to help who could come in on the last project and gauge if it's something you want to be involved in

- **Backpack Program- Melanie**

- It's going; food drive went really well, 4 day weekends are utilizing more than ideal
- Donations are still coming in
- Kelly got a lot of stuff from Amazon - need to figure out how to switch that
- Only thing needed right now is canned vegetables
- We got \$70 cash in donations, and there may have been some in PayPal (not clear on the total)
- **Going to work on setting up accounts for Byrom so they're not connected to one single person**

- **Bulletin Board- Morgan**

- Morgan has bought decorations; will be dropping off leaves, will do "I'm thankful for" on the leaves; will do the Christmas one around Dec 1

- **Byrom Benefit 2025- OPEN**

- Still open; have a number of people interested; Krystle would like to have a gathering with anyone interested to get more info or come up with additional ideas for a Benefit/Auction
- Aiming for May for the Benefit

- Meeting w/be set up in the next week or 2
- **Family Nights- Brittany V**
 - Forthcoming; looking into the new year for Family Nights
- **Garden- Matt V.**
 - \$350 scholarship from Grimm's to purchase products and service
 - Mowing and upkeep the garden
 - Winter cleanup for pollinators garden forthcoming
 - Thank you to Allaire for her donation
- **Missoula - Krystle & Eileen**
 - Looking really good; have all we need right now
 - Will present at the assembly about Hansel & Gretel - don't want kids to be terrified
 - Forms will go out on November 19
 - First choice of Pianist is not available, so have to go to second options
 - Need Lodging! We need a bedroom and a bathroom for a week for two 20-something lovely ladies
 - Eileen wants to get some stuff to make flowers, box of candy, etc to sell for performers and concessions for the play
- **OBOB - Tara W**
 - Up and running, and everything is going well for OBOB
- **Parent Socials- OPEN**
 - First one coming up and we're under the minimum - may have to push back, still deciding on what we'll do - potentially moving date
 - Next time will do more advanced notice
- **Pie Fundraiser- Kristen**
 - Sold 330 units; \$5052 in sales; 42% in profit - could sell a few more units
 - Whipped cheesecakes are delayed due to high demand; will be delivered 1st or 2nd date of December - will have a separate pick up for those
- Do have volunteers for Friday to hand out pies
- Working on a final report; will provide a guide for future volunteers
- Collected almost everything in cash - there should be a payment in the PSO box
- Jan 2025 - sold 180 units (winter sales for Pi Day)
- **Read-A-Thon- Kimberly & Zach**
 - Had first planning meeting; timing is looking at the end of Feb into 1st week of March (Feb 25, run through March 4); two week event this year to help increase participation and competition across classes
 - Would run Wed - Wed, turn in first log and tally participation; then do week 2
 - Potential events to push over for week 2; ideally have awards/store items before everyone leaves for Spring Break
 - Will make it a fundraiser - multiple reasons, but do want to make it a fundraiser
- **Redemption - Britany E.**
 - Kimberly working with Britany on transition of the programs
- **Restaurant Nights- OPEN**
 - Dave's Hot Chicken - Nov 19
 - Teachers should be there to help/work
 - Bobcat will be there!
 - Flyers should go out on Monday
 - No new nights planned yet for 2026 - will look to shoot one for January
- **Room Parent- Eileen**
 - Don't have enough this year; Eileen will be reaching out to teachers to let them know who doesn't have a room parent
 - Will make it clear for next year that this is for Classroom parties and not necessarily for helping in the classroom
- **Scholastic Bookfair- Kimberly**
 - Scheduled for week of April 20th

- Staff Appreciation- OPEN
- Pretty big position; would be great to have a team
- Krystle is going to stock the staffroom for the end of the year with more protein, non-perishable fruit, non-dairy options
- Doing a small gift for the holidays; potential coffee bar for Winter Wonderland; small gift may be wrapping paper/a small item
- **STEM Night- OPEN**
- Krystle is working on it but would love someone to help with it
- Have a list of 25 organizations that could possibly participate
- Would like OMSI to participate twice one at assembly, and another at the STEM night
- Science project night funded by the PSO - Mr. Coleman is on board with idea but nothing is set in stone
- Potentially March 13, 2026
- **Winter Wonderland- Bethany**
- Excited!
- Have the schedule
- 9-9:30 for in-class portion
- 9:40 - finish (2:05) all grades will be staggered to do the treat, bag and cart
- Potentially Bulletin Board Crew, and anyone else interested can come in the night before to decorate for the Winter Wonderland
- 2:30 to 7 for the decorating (Dec 18) - Come for the Parent Social!

Event Complete:

- Trunk or Treat- Christine P.
- Jog-A-Thon- Allaire

Old Business

- **Parent Social Events**
- More stuff coming in the future
- **Staff Snacks**

- Email went out asking teachers for input
- **Candy buy Back**
- 197 lbs! We'll be getting \$250; if we're one of the top schools, we'll get another bonus

New Business

- **Sees Candy Fundraiser**
- Each person will get their own brochure; this would be a Valentine's Day fundraiser - possible start middle/end of January
- **Website Update**
- Working on updating the website with event descriptions to help parents plan/prep children
- Getting up-to-date info - should be done by end of November, early December
- **Missoula Lodging**
- IF ANYONE CAN HOST, PLEASE LET US KNOW! We need 2 rooms PRETTY PRETTY PLEASE!

Additional Items:

Important Dates:

Nov 14: Parent Social - Dance Party
 Nov 15, 2:45pm - 6:15pm : Pie Pick Up (No Cheesecakes at this time):
 Nov 18: Picture Re-Take:
 Nov 19, 5 - 8pm: Dave's Hot Chicken Fundraiser:
 Nov 26-28: No School:
 Dec 1-6: Missoula Children's Theatre:
 Dec 19: Winter Wonderland
 Dec 12**6:30pm: Next General Meeting: