

Byrom PSO Board Meeting Agenda

Byrom PSO Board Meeting

Monday, September 7 · 8:00 – 9:30pm

Time zone: America/Los_Angeles

Google Meet joining info

Video call link: <https://meet.google.com/xqn-qkni-uxb>

Attendees:

Krystle Garde
Stephanie Mann
Brookelyn Auvil
Brittany Valli
Micah Heath
Morgan Larwick

Secretary Report: Read and Approve

Motion to Approve: Brookelyn

Second: Stephanie

Link to August Meeting minutes:

<https://docs.google.com/document/d/1m1MGJb0An0qdxPcPPa3hishN6AM073VfV2F39JNS3HI/edit?usp=sharing>

Treasurer Report

- Mostly back to school spending for supplies and other items
- Kelly let us know that our annual report is still not filed, but comm was 2 weeks late to current PSO board
- Morgan going to meet with state officials because we don't want to lose our 501 3c standing
- Krystle plans on having everything documented for the next PSO president/board so this doesn't happen again in the future
- Morgan will be working on the 25/26 taxes due in November 2026 (so in two months)
- Garden CD is coming up for maturity; has a separate pot of money separate from the PSO money - the money for the garden has matured; would like to take out \$3k for the year and roll over \$5k into a new CD
 - Will bring it up in the general, and then we will need to bring it to a vote in the general meeting (pull out \$3k and roll \$5k into a new CD)

Old Business

- Budget Items

- Nothing has been changed from last meeting
- Put a line item for Kinder t-shirts (if we don't have one for next year)
- There is a line item for "Community Garden, separate account" - will be adding \$3k into that line item
- Family Nights: \$1500
- STEM: \$1000
- Winter Wonderland: \$1500
- Trunk or Treat: \$1500
- BizTown is early this year (planning Dec 15)
- Kindergarten T-Shirts (Kindergarten starts Wednesday, September 9)
 - Ready to pick up; haven't gotten the invoice yet; Morgan will be picking them up \$620-\$640 for all the Kinder shirts
 - Brooke suggesting that large purchases should probably be put on the PSO card in the future so it's much easier to track and no conflicts
 - Brooke has a W9 that needs to be filled out and signed
- Recruitment
 - Couple events; good feedback, have 2 - 3 parents that are very interested
 - Will need to have a meeting on what the board looks like next year since so many will be leaving

New Business

- Back to School Night
 - Brooke's items look great
 - School now has a printing code for PSO specifically - not sure if we'll get billed, but we do have a printing code; Heather will be talking to IT to get a print from home code that will send to the school
 - Class list/numbers as of right now are in the Drive
 - Our login code is the phone number to the school
 - Will need to get people interested in these events and will need to ensure people are manning these tables or have sign ups available:
 - Jog-A-Thon
 - Trunk or Treat
 - Staff Appreciation
 - 5th Grade Party
- Fall Festival
 - Just as an FYI: Heather had sent an email about how we need to post on Parent Square; when we post to Parent Square needs to mostly just be words; content should be simple, straightforward; no text on top of images
 - Flyers were in mailboxes last Thursday; will send another alert before Friday
 - Sent an email to reconfirm with the face painters
 - Noaa is getting the bus set up for us
- Picture Day (9/30)
 - Have someone that is very interested and wants to help; Brooke has reached out to Heather to find out what she needs

- Vision Screening
 - Heather will need/reach out for vision screening volunteers
- Jog-A-Thon
 - Going well; Ordering shirts this week
 - Set up with Pledgestar for this year (doing the free version; parents will be paying the service fee - it saves us thousands of dollars)
 - Eileen was asking for the W9 for food donations (bananas)
 - Committee is doing a good job so far
- “Three Ways to Support Byrom”
 - Trying to come up with the best way to address Byrom needs for the year
 - Student snacks - probably reach out multiple times throughout the year
 - Stock the staff room (teacher snacks) - mid October after Jog-A-Thon
 - Backpack program - flyer will be going out
- Pepsi Donation
 - Will be picking up Sept 16
 - Not sure where we are going to store all of the water/drinks
 - Krystle reorganized the girls' locker room, but not a lot of room for more stuff in it

Parking Lot:

- PSO T-Shirts?
- PSO Table Cloths for next year/ongoing
- Might need to look into paid Google account or Zoom for longer meeting times

Confirm:

Board Meetings: Zoom, 8:00pm, 2nd Sunday of each month,

General Meetings: In-person Tuesday 6:30pm, 2nd Tuesday of the month.